

Dear Applicant,

Re: Bawso Job Application Pack

Thank you for the interest shown in the Bawso vacancy for which I enclose an application pack: Job vacancy advertisement.

- ◆ Guidelines for completing application form
- ◆ Application form
- ◆ Equal Opportunities Monitoring Form
- ◆ Job Advert
- ◆ Job Description
- ◆ Person Specification

Please note that a CV will not suffice as an application, the correct form must be completed. Please also note the closing date for application forms as stated on the Job Advertisement.

Please ensure correct postage is used, according to new Royal Mail postage rates for large letters, if applicable, when sending back application forms to **Angelique Umuhoza, Human Resources Officer, Bawso Ltd, Clarence House, and Clarence Road, Cardiff, CF10 5FB** or send it back via email at recruitment@bawso.org.uk.

Please do not hesitate to contact me should you require further Information.

Yours sincerely

Enc.

Molly Sexton
Human Resources Manager

Chair

Tahmina Khan
Senior Practitioner
DipSW, PQ1
tahmina@bawso.org.uk

Chief Executive

Mutale Merrill OBE
mutale@bawso.org.uk

Accredited Support
Provider

Company Limited By
Guarantee No. 3152590

Registered Charity
No. 1084854

Supported by



General Inquiry:
Info@bawso.org.uk

**24 HOUR
HELPLINE:
0800 731 8147**

Head office Cardiff

Clarence House
Clarence Road,
Cardiff
CF10 5EB
info@bawso.org.uk
Tel: 02920 644633
Fax: 02920 644588

Merthyr Tydfil

Teulu Mac
47-48 Pontmorlais West
Merthyr Tydfil
CF47 8UN
Merthyr@bawso.org.uk
Tel: 01685 375394

Newport

DA Unit, Floor 1,
Information Station
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Queensway, Newport
NP20 4AX
newport@bawso.org.uk
Tel: 01633 213213
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Caerphilly

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caerphilly@bawso.org.uk

Swansea

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Wrexham

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